

UNIVERSITY OF MARYLAND at COLLEGE PARK
REQUISITION FOR PURCHASE

THIS IS NOT AN ORDER.

REQ NO.	DRIVER WORKTAG NUMBER / OBJECT CODE (Previously KFS Number)	FISCAL YR.	REFERENCE BID NO. OR CONTRACT NO.
DEPT.			

FEI #		DELIVER TO:	University of Maryland, IREAP
VENDOR NAME		ADDRESS	Bldg. 223, 8279 Paint Branch Drive
VENDOR ADDRESS		CITY / STATE / ZIP	College Park, MD 20742-3511
CITY / STATE / ZIP		PHONE / CONTACT	301-405-7439 Julie Johnson
PHONE/CONTACT			

SEND PO DEPT. -CAMPUS COPIES TO IREAP/UMCP	ADDRESS 1203A, 8279 Paint Branch Drive	ATTN: Julie Johnson	DATE DESIRED
CITY College Park	STATE MD	ZIP CODE 20742-3511	DEPT. CONTACT FOR BUSINESS MATTERS Julie Johnson
AUTHORIZED FUNDS ARE AVAILABLE. IN ACCORDANCE WITH FEDERAL OMB CIRCULAR A-110, EQUIPMENT HAS BEEN SCREENED AND IS NOT AVAILABLE FOR OUR USE.		EMAIL jjohns68@umd.edu	PHONE 301-405-7439
PRINT DEPT. AUTHORIZER NAME	DEPT/SUB DEPT CODE IREAP	DEPT. CONTACT FOR TECHNICAL MATTERS	PHONE
		EMAIL	DATE
DEPT. APPROVED SIGNATURE	APPROVED DATE		

ITEM NO.	DESCRIPTION OF ARTICLES OR SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT	SUB CODE
TOTAL						

IF ADDITIONAL SPACE IS NEEDED, OR TO CONVEY SPECIAL REQUESTS TO THE BUYER, PLEASE STAPLE A SEPERATE SHEET TO THE REQUISITION

APPROVED
BUYER
PO#